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ANCIENT SPIRIT, MODERN MIND

# MINUTES of EXECUTIVE COUNCIL MEETING

October 31<sup>st</sup>, 2024

10:00am – Port Alberni Government Office / Zoom

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**Attendance:** Edward Johnson (Chair), Brad Johnson, Evan Cook, Stella Peters, Stephen Rayner, Theresa Nookemus, John Jack

**Excused:**

**Guest:** Marty Eakins, Teresa Gagnon, Patrick Schmidt – Huu-ay-aht Group of Business

**Resource:** Alexis Young – Acting Law Clerk, Karen Haugen – Executive Director, Karen Haugen - Executive Director, Alexis Young – Acting Law Clerk, Janet Kunstmann – Executive Assistant to Executive Council, Amanda-Lee Cunningham – Communications Manager, Kiara Collinge – Communications Assistant,

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## 1. CALL TO ORDER:

The meeting was called to order at 10:04 a.m.

## 2. ADOPTION OF THE AGENDA:

Delete: 9b. Oomiiqus Policies and Procedures

Add: 10d. Committee Appointment

MOTION PASSED re: Adoption of Agenda as Amended

Resolution #EC241031-01

## 3. DECLARATIONS

Ha'wiih Councillor Theresa Nookemus and Acting Chief Financial Officer to excuse themselves for item 6a.

## 4. CORRESPONDENCE

### a) Correspondence Log

Councillor Stephen Rayner to be forwarded the emails regarding the Ministry of Energy and Climate Solutions.

## **5. FINANCIALS**

### **a) Preapproval Of Contracts**

The Executive Director going over briefing note for the JC Chimney Sweep contract, 24 chimney cleanings in total.

MOTION PASSED re: Approval of Contract with JC Chimney

Resolution #EC241031-02

### **b) Preapproval Of Contracts**

The Acting Chief Financial Officer excused himself for this agenda item. The Executive Director going over the Deloitte – Finance Management proposed contract with Executive Council.

MOTION PASSED re: Approval of Contract with Deloitte – Finance Management

Resolution #EC241031-03

### **c) Preapproval Of Contracts**

The Ha’wiih Councillor Theresa Nookemus excused herself for this agenda item. The Executive Director going over proposed Robies Contracting contract with Executive Council, this for work to be completed on the Cultural Centre project.

MOTION PASSED re: Approval of Contract with Robies Contracting

Resolution #EC241031-04

Ha’wiih Councillor Theresa Nookemus and the Acting Chief Financial Officer returned to the meeting.

## **6. IN CAMERA SESSION:**

MOTION PASSED re: Go In-Camera

Resolution #EC241031-05

MOTION PASSED re: Go Out of Camera

Resolution #EC241031-06

The meeting went in camera from 10:32am until 11:01am.

## **7. Delegations / Presentations**

The Hui-ay-aht Group of Businesses seeks a letter of support from the Executive Council to accompany their grant application for the Regional Economic Diversification and Infrastructure Program Funding Application, highlighting the importance of the initiative.

MOTION PASSED re: Letter of Support – Regional Economic Diversification and Infrastructure Program Funding Application

Resolution #EC241031-07

## **8. FINANCIALS**

### **d) September 2024 Monthly Financials**

The Executive Director and Acting Chief Financial Officer going over the September 2024 monthly Financials with Executive Council.

MOTION PASSED re: September 2024 Monthly Financials

Resolution #EC241031-08

### **e) Quarter 2 Financial Statements July – September 2024**

The Executive Director and Acting Chief Financial Officer going over the Quarter 2 Financial Statements July – September 2024 Financials with Executive Council. The Executive Director also goes over the travel costs.

MOTION PASSED re: Quarter 2 Financial Statements July – September 2024

Resolution #EC241031-09

## **9. Reports**

### **a) Executive Council Report – September**

Councillor Edward Johnson going over his monthly September report with Executive Council and invites other Council members to speak to high lights from their reports.

MOTION PASSED re: Executive Council September 2024 Report

Resolution #EC241031-10

## **10. NEW BUSINESS:**

### **a) Growcer container farm (Social economic project)**

Acting Economic Development Officer Stephen Evans going over the briefing note on the social economic project – Growcer container farm with Executive Council. He mentions that further work will need to be completed including surveys put out to citizens and local business. This has been reviewed and approved at the Economic Development Committee level.

MOTION PASSED re: Growcer container farm (Social economic project)

Resolution #EC241031-11

### **b) Wastewater Treatment Plant and sewer force main funding**

The Executive Director going over the wastewater treatment plant and sewer force main funding briefing note and proposed motion.

MOTION PASSED re: Wastewater Treatment Plant and sewer force main funding

Resolution #EC241031-12

**11. IN CAMERA SESSION:**

MOTION PASSED re: Go In-Camera

Resolution #EC241031-13

IN CAMERA MOTION Re:

In-Camera Resolution #EC241031-14

IN CAMERA MOTION Re:

In-Camera Resolution #EC241031-15

IN CAMERA MOTION Re:

In-Camera Resolution #EC241031-16

MOTION PASSED re: Go Out of Camera

Resolution #EC241031-17

The meeting went in camera from 11:50 am until 12:45 pm

**12. Administrative Matters:**

The Next Meeting is scheduled for November 14<sup>th</sup>, 2024.

**13. ADJOURN:**

The meeting was adjourned at 12:46pm.