

Huu-ay-aht Government

Financial Administration Act

For the year ended March 31, 2023

2023 Financial Administration Act

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Huu-ay-aht Government

2023 Financial Administration Act

November 16, 2023

Financial Administration Act Approval

The Financial Administration Act (the “Act”) was enacted by Huu-ay-aht Legislature to establish a comprehensive financial administration system for the effective and efficient management of Huu-ay-aht resources.

The information required by the Act for a municipality encompasses audited financial statements and schedules disclosing guarantee and indemnity agreements, employee remuneration, and amounts paid to suppliers for the provision of goods and services.

The undersigned, as authorized by the Act, Part 3, subsection 23(1), approves all the statements, schedules and special purpose reports produced under the Act.



Executive Director

Huu-ay-aht First Nations

2023 Financial Administration Act

Compliance with the Financial Administration Act

The Financial Administration Act (the “Act”) enacted by the Huu-ay-aht Legislature to establish a comprehensive financial administration system for the effective and efficient management of Huu-ay-aht resources. As stated in Section 23(1) identifies that the Executive Director must provide financial information within 45 days of the end of each fiscal year and include detailed special purpose reports. In order to comply with legislation section 23(2), the Huu-ay-aht Government (the “Government”) has prepared the attached special purpose reports.

The Act specifies the required content for these statements and schedules. As such the Government’s Financial Statement package includes the following:

- The **Schedule of Public Officer Remuneration and Expenses** includes an alphabetical list of each public officer who received in excess of \$40,000. Where applicable, the total amount received is divided into, salary, honoraria, and expenses reimbursed or paid on behalf of that officer, as well as any other payments received during the fiscal year (see appendix A). The expense amount includes only those incurred by the Government; any expenses reimbursed by other organizations are excluded.
- The **Schedule of Contractor Remuneration and Expenses** includes all contractor suppliers who received total payments in excess of \$20,000 in the fiscal year, alphabetically by supplier name and total amount received (see Appendix B).

2023 Financial Administration Act**Appendix A: Schedule of Public Officer Remuneration and Expenses**

1. Employees who received in excess of \$40,000 remuneration:

Employee Position	Wages	Benefits	Total
AGO Accounts Payable Clerk	45,375	7,591	52,965
AGO Administrative Support	41,107	7,338	48,445
AGO Paawats ECE	38,020	8,187	46,207
Capital Projects Lead	39,239	7,292	46,530
Chief Financial Officer	135,410	21,763	157,173
Clinical Counsellor	91,138	17,041	108,179
Communications Manager	58,618	12,857	71,474
Community Health Administrator	46,749	9,230	55,978
Cultural Wellness Administrator	51,018	9,860	60,877
Cultural Wellness Worker	37,505	7,563	45,067
Deputy Law Clerk	47,564	9,479	57,043
Director of Child & Family Wellness	91,561	18,166	109,727
Director of Community Services	91,636	16,594	108,230
Director of Infrastructure & Capital	90,287	16,839	107,125
Director of Lands & Natural Resources	75,116	15,149	90,264
Economic Development Manager	72,165	14,568	86,733
Economic Development Officer	131,014	17,050	148,064
Education & Employment Manager	74,246	16,668	90,914
Education Coordinator	47,607	9,359	56,966
Events Coordinator	35,624	6,352	41,977
Executive Assistant & Administration Manager	78,978	16,999	95,977
Executive Assistant to Council	65,373	15,592	80,965
Executive Director	170,192	18,850	189,043
Finance Manager	78,489	17,002	95,491
Fisheries Field Supervisor	52,732	7,518	60,250
HR Coordinator	57,060	11,554	68,614
Human Resources & Office Manager	83,726	15,655	99,381
IT Specialist	58,511	13,743	72,254
Law Clerk	72,958	12,809	85,767
Maintenance & Asset Manager	67,997	13,669	81,666
Maintenance Technician	49,127	8,439	57,566
Maintenance Technician	40,435	6,535	46,969
Natural Resources Operations Manager	69,507	16,020	85,527
Natural Resources Specialist	67,043	12,045	79,088
PA Paawats ECE	43,986	10,808	54,794
Paawats Team Lead - ECE	57,293	12,779	70,072
PAGO Accounts Payable Clerk	45,821	8,497	54,318
PAGO Administrative Support	39,794	6,319	46,113
Protection Family Support Worker	74,050	15,368	89,418
Protection Family Support Worker	44,038	7,644	51,683
Protection Social Worker & Team lead	82,958	15,077	98,035
Purchasing Coordinator	43,644	8,712	52,356
Social Services Manager	53,267	12,233	65,501
Strategic Planner	80,150	6,421	86,571
Wildlife & NTPF Coordinator	48,115	8,246	56,361
Youth Program Administrator	36,384	7,743	44,127
Total for employees in excess of \$40,000	\$3,002,627	\$555,223	\$3,557,845

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2. Chief and Council who received in excess of \$40,000:

Name	Position	Honoraria	Benefits	Expenses	Total
Cook, Jeff R.	Hawiih Councilor	75,482	-	721	76,203
Dennis, Robert, J	Chief Councilor	117,204	2,066	28,085	147,355
Jack, John	Executive Councilor	91,551	12,329	9,804	113,684
Johnson, Bradley G	Executive Councilor	90,831	13,073	20,616	124,520
Johnson, Edward R	Executive Councilor	89,151	11,861	15,321	116,333
Nookemis, Duane Sr.	Executive Councilor	89,151	11,797	18,286	119,235
Total for Chief and Council in excess of \$40,000		\$553,370	\$51,126	\$ 92,833	\$ 697,329

It is noted the following Council members held office during the fiscal year but did not receive in excess of \$40,000:

Name	Position	Term Start/End Date
Cook, Evan	Executive Councilor	Elected September 15, 2022
Cootes, Trevor	Executive Councilor	Term ended June 23, 2022
Peters, Derek	Hawiih Councilor	Term ended May 6, 2022

2023 Financial Administration Act**Appendix B: Schedule of Contractor Remuneration and Expenses**

Suppliers who received aggregate payments in excess of \$20,000:

Supplier Name	Total Payments
3D Geomatics Land Surveying	77,558
Alberni District Co-op	63,466
Canadian Seafood Processing Inc.	22,379
Canadian Tire #488 (J & D Weaver Holdings Ltd)	45,926
Hazelwood Construction Services	11,588,198
HFN Gravel Limited Partnership	9,292,080
HFN Market LP	30,042
Industra Construction Corp.	42,000
Leonard Nookemis	24,017
LGL Limited	125,368
Marina Louise Rayner	71,215
Meridian Forest Services Ltd.	487,106
Munro Thompson	24,512
Nuu-chah-nulth Tribal Council	294,149
Parson's Inc.	2,474,420
Pattison Food Group Ltd. - Port Alberni	44,244
Ratcliff & Co.	1,155,593
Ratcliff & Co. LLP	171,820
Redford Motel & RV	54,148
Robie's Contracting Ltd.	1,389,598
Rocky Point Forest Services	21,796
Save On Foods #909 Port Alberni	25,444
Symmetree Consulting Group	45,524
The Canada Life Assurance Company	259,239
The First Nations of Maa-Nulth Treaty S`ociety	444,000
Thurber Engineering Ltd.	111,173
Urban Systems	186,290
Vancouver Island University	82,553
Windsor Plywood	28,810
Total paid to suppliers who received aggregate payments in excess of \$20,000	\$28,682,668