



huu ay aht

ANCIENT SPIRIT, MODERN MIND

Seasonal Full Time Position: West Coast Trail Guardian – 37.5 h per week (approx. 6 mo)

Location: West Coast Trail Unit & Anacla Government Office

Hourly: Salary is based on education and experience

Authority Relationship: Reports to the Lands and Resources Specialist

Job Description

Key Accountabilities:

- Being an ambassador for Huu-ay-aht while maintaining safe and welcoming conditions in the West Coast Trail Unit of the Pacific Rim National Park Reserve in HFN H̄ahuuli
- Transporting of materials and supplies need for the trails and cabin
- The proper and safe use of tools, materials and other equipment
- Performing their work activities in a responsible and sustainable manner in accordance with the principles of ʔiisaak, Hišuk ma ćawak, and ʔuuʔaʔuk
- Promoting a performance-focused environment in alignment with the HFN's values, culture and strategic goals
- Maintaining confidentiality and neutrality at all times

Job Duties:

- Visitor Services
 - Liaise regularly with the Parks Canada Visitor Safety and Visitor Experience team ensure the latest visitor safety information is available to visitors
 - Advising hikers of trail conditions, weather forecasts, and wilderness camping procedures and time and location of orientation and interpretation
 - Monitor, address and report to Parks Canada the use of the campsites
- Campground and Trail Maintenance
 - Clearing, brushing, cutting, limbing and disposal set standards
 - Assess trails and perform brushing, clearing, boardwalk levelling
 - Weekly campground cleaning and resupply
 - Maintain and perform minor repairs required, around the campsites/accesses and trails/boardwalks, with focus on approved alternate trail building techniques
 - Garbage collection and secured storage in bear proof boxes
- Prevention and Safety
 - Maintaining an awareness of trail conditions, visitor use, public safety hazards, and initiating immediate action on any concerns related to public safety;
- Wildlife Monitoring and Reporting
 - Reporting bear, cougar or wolf incidents



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- Observe & report killer whales sighted while working
- Communication, and shift Check-in/Check-out
 - Following check-in procedures using tools provided (e.g. Radio, InReach etc)
 - Reporting using prescribed methods (e.g. tablet)
- Contribute to recreation site monitoring elsewhere in Huu-ay-aht territory, under the direction of HFN Director of Lands and Natural Resources, should it be necessary
- Assists in maintenance of field equipment in good working condition
- Attends training as directed
- Other duties as required by the Lands and Natural Resources Specialist

Operational Requirements:

- Ability to safely use hand and power tools, including chainsaw and small marine vessels
- Ability to work outdoors in inclement weather, regularly hiking with a loaded pack & gear
- Travel, including overnight and or weekends
- Willingness and ability to work overtime, including evenings and weekends
- Successful background checks, including employment verification and reference checks

Education and Experience Requirements:

- Demonstrated ability and experience in upholding the HFN Organizational Values: Professionalism, Respect, Health, Effective Communication, Trust, Support
- Experience in fisheries, wildlife, environmental, and/or forestry related activities
- Strong customer service orientation
- Must be reliable, diligent, and accountable for time and actions on the job
- Swiftwater Rescue Certification, Small Vessel Operator Proficiency, Radio Operator, Marine Emergency Duties and Marine Basic First Aid Certificates
- Genuine care for Huu-ay-aht's lands, resources and citizens
- Ability to contribute to a performance-focused environment in alignment with the HFN's values, culture and strategic goals

Preferred Qualifications - preference may be given to applicants who have or are willing to obtain:

- Valid class 5 driver's license and drivers abstract
- First Aid Level 1 with CPR endorsement; Wilderness first aid
- Proficient with computer technology Microsoft applications (Word, Excel, Outlook)

We thank all applicants for their interest in this position; however, only those candidates selected for an interview will be contacted. Please email your covering letter & resume to HR@huyuayht.org by fax 250-728-1222 or mail att: Human Resources Manager, 4644 Adelaide St, Port Alberni, BC, V9Y 6N4. Please quote West Coast Trail Guardian Posting. Closing date for this position is April 30, 2021 at 4:00 pm.



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Vision - *The Huu-ay-aht envision a strong, self-governing, and self-reliant Nation. lisaak will guide us as we work together to foster a safe, healthy and sustainable community; where our culture, language, spirituality and economy flourish for all.*

Mission - *As a leader among First Nations, the Huu-ay-aht First Nations will create certainty for its community, generate wealth for financial independence, provide economic opportunities, deliver social, cultural and recreational programs for all Huu-ay-aht.*

HUU-AY-AHT FIRST NATIONS VALUES

PROFESSIONALISM

- Ethics – be prepared, on time and ready to work
- Ethics – be responsible for the success of your work and others
- Lead by example
- Respect - for confidentiality, yourself and co-workers
- Work / Life Balance
- Work Smarter - Share your expertise and your successes
- Take pride in your work

RESPECT

- Golden Rule – Treat others how you want to be treated
- Listen actively and attentively to what people are saying and clarify
- Accept people for who they are and don't judge
- Basic Etiquette – remember the common courtesies; kindness & compassion
- lisaak
- Observe protocol and ceremony

HEALTH

- A healthy body, mind and soul through proper diet, sleep and exercise
- Avoid burning out with a proper work / life balance
- Be positive - always remember to smile and laugh
- Care about each other, ask questions and follow up
- Be appreciative of one another and the work we do

EFFECTIVE COMMUNICATION

- Think twice, speak once
- Make sure your body language is sending the correct message

- Provide responses in a timely manner; acknowledge request and provide timeline
- Listen attentively and clarify

TRUST

- Walk the talk - be honest, no gossiping
- Believe the good in everyone not the bad
- Voice your concerns, don't harbor them – clear the air
- Spend more time focusing on what you are supposed to be doing, and less time on what others are or aren't doing
- Be happy and enjoy your work life

SUPPORT

- Be available to help and ask for help when needed
- Advocate and help one another
- Provide constructive criticism, not just criticism
- Don't gossip; stop gossip when it occurs
- Clarify and seek feedback from each other