



# huu ay aht

ANCIENT SPIRIT, MODERN MIND

## EMPLOYMENT OPPORTUNITY

**Permanent Full Time:** Protection and Family Support Liaison

**Location:** Port Alberni Government Offices

**Salary Range:** \$65,000 - \$80,000 per annum

**Authority Relationship:** Director of Child and Family Wellness

Huu-ay-aht First Nations is committed to “bring our children home’ and to take definitive steps to improve outcomes for Huuayaht children and families, so that Huu-ay-aht children can grow up healthy, happy and connected to Huu-ay-aht culture and community” and to ensure that Huu-ay-aht children are “safe, secure and connected.” *Huu-ay-aht Social Services Project*

### Key Accountabilities

- Promoting child and family welfare through advocacy, direct support, group programs and activities
- Support parents, extended families and the community in protecting children from abuse and neglect
- Build supportive caring arrangements that draw on several family members and community members where necessary
- Provides immediate and consistent nation involvement when working with protection services
- Supports crisis management and safety planning with families by ensuring that safety and advance plans are executed in advance of a crisis
- Engage in proactive and early planning with families; plan and work with families and youth in advance of crisis in order to prevent crisis
- Providing home and community-based support and prevention services to Huu-ay-aht First Nation’s children and families
- Actively identify Huu-ay-aht supports
- Navigating and coordinating proactive outreach services for Huu-ay-aht citizens throughout the lifecycle
- Work in partnership with other Huu-ay-aht services and external resources to provide wrap around, life cycle care for Huu-ay-aht citizens
- Build family specific supports with strength-based and solution-focused practice
- Focus on healing from intergenerational trauma
- Promotes healthy lifestyles and relationships with clients and protective services representatives
- Facilitates groups and individual support programs
- Develops and facilitates parent education opportunities
- Supports clients with strength based and solution focused practice
- Attends family planning and case management meetings



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- Work effectively and productively within the Huu-ay-aht organization during evolution of and transition to strengthened service provision to Huu-ay-aht families
- Provides after-hours and weekend child protection support on a rotation
- Maintains client files and all other required forms of documentation in a thorough, clear and concise manner
- Performs regular reporting of activities and program statistics, as required
- Other duties, as designed

## Operational Requirements

- Valid Class 5 Driver's License
- Some travel, including overnight and or weekends.
- Willingness and ability to work overtime, including evenings and weekends
- Successful background checks, employment verification, criminal records checks including Vulnerable Persons, reference checks, and education/credential verification

## Education and Experience Requirements

- Bachelor of Arts in Child and Youth Care or Bachelor of Social Work
- Experience working with First Nations people, knowledge of issues unique to First Nations people and demonstrated cultural sensitivity
- Demonstrated ability to work independently and as part of a team
- Experience using Microsoft Programs including Word, Excel and Teams
- Experience with on-line platforms
- Ability to work in a performance-focused, fast-paced environment in alignment with the HFN's values, culture and business goals

We thank all applicants for their interest in this position; however, only those candidates selected for an interview will be contacted. Please email your covering letter & resume to [HR@huuayaht.org](mailto:HR@huuayaht.org) by fax 250-728-1222 or mail attention: Human Resources Manager, 4644 Adelaide St, Port Alberni, BC, V9Y 6N4. Please quote Protection and Family Support Liaison Job Posting. Closing date for this position is April 30, 2021 at 4:00 pm.



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**Vision** - *The Huu-ay-aht envision a strong, self-governing, and self-reliant Nation. lisaak will guide us as we work together to foster a safe, healthy, and sustainable community; where our culture, language, spirituality, and economy flourish for all.*

**Mission** - *As a leader among First Nations, the Huu-ay-aht First Nations will create certainty for its community, generate wealth for financial independence, provide economic opportunities, deliver social, cultural and recreational programs for all Huu-ay-aht.*

### **Huu-ay-aht First Nations Values**

#### **PROFESSIONALISM**

- Ethics – be prepared, on time and ready to work
- Ethics – be responsible for the success of your work and others
- Lead by example
- Respect - for confidentiality, yourself, and co-workers
- Work / Life Balance
- Work Smarter - Share your expertise and your successes
- Take pride in your work

#### **RESPECT**

- Golden Rule – Treat others how you want to be treated
- Listen actively and attentively to what people are saying and clarify
- Accept people for who they are and do not judge
- Basic Etiquette – remember the common courtesies, kindness & compassion
- lisaak
- Observe protocol and ceremony

#### **HEALTH**

- A healthy body, mind and soul through proper diet, sleep, and exercise
- Avoid burning out with a proper work / life balance
- Be positive - always remember to smile and laugh

- Care about each other, ask questions and follow up
- Be appreciative of one another and the work we do

#### **EFFECTIVE COMMUNICATION**

- Think twice, speak once
- Make sure your body language is sending the correct message
- Provide responses in a timely manner; acknowledge request and provide timeline
- Listen attentively and clarify

#### **Trust**

- Walk the talk - be honest, no gossiping
- Believe the good in everyone not the bad
- Voice your concerns, do not harbor them – clear the air
- Spend more time focusing on what you are supposed to be doing, and less time on what others are or are not doing
- Be happy and enjoy your work life

#### **SUPPORT**

- Be available to help and ask for help when needed
- Advocate and help one another
- Provide constructive criticism, not just criticism
- Do not gossip; stop gossip when it occurs
- Clarify and seek feedback from each other