

The BC Public Service's Indigenous Applicant Advisory Service

The Indigenous Applicant Advisory Service is a service available to Indigenous applicants (First Nations [status or non-status], Métis or Inuit) seeking work or already employed in the BC Public Service.

What the service provides:

Advice and guidance on the BC Public Service hiring system and process including:

- Navigating the BC Public Service job opportunities webpage including creating a resume profile.
- Setting up job search agents for BC Public Service positions.
- Techniques and best practices for tailoring resumes and cover letters to BC Public Service job postings and answering long answer/ free form text style questionnaire questions.
- Coaching on preparing for a BC Public Service job interview including general preparation techniques and behavioural event interviews.

The Indigenous Applicant Advisor:

Amanda is Métis and a grateful visitor on the traditional territory of the Lekwungen speaking peoples (the Songhees and Esquimalt Nations). Amanda has over ten years of experience in the BC Public Service including working as the Program Administrator for the Aboriginal Youth Internship Program (AYIP)—now the [Indigenous Youth Internship Program \(IYIP\)](#).

She's been a Hiring Advisor, supporting hiring managers in filling vacancies across the BCPS. She's also worked as a Recruitment Practice Advisor, conducting deputy minister internal inquiries in response to the [Public Service Act](#) legislation. Amanda is driven towards a public service with greater inclusion of Indigenous people. Amanda holds a Bachelor of Business Administration from Vancouver Island University.

How to access the service:

- By E-mail: IndigenousApplicants@gov.bc.ca
- By Phone 778-698-1336 or 778-676-3546

More information about the **Indigenous Applicant Advisory Service** can be found at:

<https://www2.gov.bc.ca/gov/content/careers-myhr/job-seekers/indigenous-applicant-advisory-service>

Current BC Public Service **job postings** can be found at:

<https://www2.gov.bc.ca/gov/content/careers-myhr/job-seekers/current-job-postings>