



huu ay aht

ANCIENT SPIRIT, MODERN MIND

Job Posting

Full Time Position: Family Support Liaison Worker

Reports to: Director of Child and Family Wellness

Location: Port Alberni Government Office

Salary Range: Based on Education and Experience

Position Summary:

Huu-ay-aht First Nations is showing initiative and leadership in a concerted effort to bring the Nations' children home and to provide strong support to the Nations' citizens throughout the lifecycle. This includes ensuring strong front line supports for Huu-ay-aht families and citizens. Huu-ay-aht seeks to hire a Family Support Liaison worker, to meet the challenges, roles and responsibilities as described. This position is based out of Port Alberni and will need to be flexible for traveling to other communities in BC.

Key Accountabilities:

- Promote child and family welfare through advocacy, direct support and program activities.
- Provide home and community based support and prevention services to Huu-ay-aht First Nations' children and families.
- Navigating and coordinating proactive outreach services for Huu-ay-aht citizens throughout the lifecycle.
- Respecting and protecting the privacy of information relating to all clients.
- Maintain confidentiality and neutrality at all times.
- Promote a performance-focused environment in alignment with the HFN's values, culture and business goals.

Job Duties:

- Supports and empowers families with preventative services.
- Develops wrap around, life cycle care for Huu-ay-aht citizens.
- Focuses on Family advocacy and healing.
- Assist in planning individualized supports and accessing external services and resources.
- Promote healthy lifestyles and relationships with clients.
- Facilitates group and individual support programs.
- Develops and facilitates parent education opportunities.
- Supports parents, extended families and the community in protecting children from abuse and neglect.
- Follows the HFN developed protocols.
- Supports clients with strength based and solution focused practice.

Office: Anacla Government Office, 170 Nookemus Road, Anacla, B.C., V0R 1B0

Phone: 1.888.644.4555/ 250.728.3414 Fax: 250.728.1222

Mail: Port Alberni Government Office, 4644 Adelaide Street, Port Alberni, B.C., V9Y 6N4 Phone: 250.723.0100 Fax: 250.723.4646

- Supports crisis management and safety planning with families.
- Attends family planning and case management meetings.
- Works in collaboration with the HUU-ay-aht Community Services team & HAWIIH.
- Provides after hours and weekend support at times.
- Maintains client files and all other required forms of documentation in a thorough, clear, and organized manner.
- Performs regular reporting of activities and program statistics as required.

Operational Requirements:

- Must have a valid class 5 driver's license and reliable vehicle.
- Attendance and participation in HUU-ay-aht community and cultural events.
- Some travel, including overnight and or weekends.
- Willingness and ability to work overtime, including evenings and weekends.
- Successful background checks, including employment verification, criminal records checks, reference checks, and education/credential verification.

Education and Experience Requirements:

- Demonstrated ability and experience in upholding the HFN Organizational Values: *Professionalism, Respect, Health, Effective Communication, Trust, Support*;
- Bachelors of Child and Youth Care or Social Work preferred. Will accept similar or related combination of education and experience.
- Valid First Aid certificate;
- Experience in the areas of child protection, or social services, ideally in a First Nations environment.
- Experience in culturally appropriate social service programs.
- Excellent oral and written communication and presentation skills.
- Ability to communicate effectively in a professional manner with all clients and stakeholders.
- Ability to respect and protect the privacy of information relating to all clients.

We thank all applicants for their interest in this position; however, only those candidates selected for an interview will be contacted. Please email your covering letter & resume to HR@huuayaht.org, by fax 250-728-1222 or mail att: Human Resources Manager, 4644 Adelaide St., Port Alberni, B.C., V9Y 6N4. Please quote Family Support Liaison Worker. Closing date for this position is April 19, 2019 at 4:00pm.



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ANCIENT SPIRIT, MODERN MIND

Vision - *Huu-ay-aht envisions a strong, self-governing and self-reliant Nation. ?lisaak, hišuk ma cawak and ?uu?atuk guide us as we work together to foster a safe, healthy and sustainable Nation; where our culture, language, spirituality and economy flourish.*

Mission - *Pursuing self-reliance through economic opportunities, empowering and supporting citizens, stewardship of Hahuuŕi, and revitalizing language and culture for all Huu-ay- aht.*

HUU-AY-AHT FIRST NATIONS VALUES

PROFESSIONALISM

- Ethics – be prepared, on time and ready to work
- Ethics – be responsible for the success of your work and others
- Lead by example
- Respect - for confidentiality, yourself and co-workers
- Work / Life Balance
- Work Smarter - Share your expertise and your successes
- Take pride in your work

RESPECT

- Golden Rule – Treat others how you want to be treated
- Listen actively and attentively to what people are saying and clarify
- Accept people for who they are and don't judge
- Basic Etiquette – remember the common courtesies; kindness & compassion
- lisaak
- Observe protocol and ceremony

HEALTH

- A healthy body, mind and soul through proper diet, sleep and exercise
- Avoid burning out with a proper work / life balance
- Be positive - always remember to smile and laugh
- Care about each other, ask questions and follow up

- Be appreciative of one another and the work we do

EFFECTIVE COMMUNICATION

- Think twice, speak once
- Make sure your body language is sending the correct message
- Provide responses in a timely manner; acknowledge request and provide timeline
- Listen attentively and clarify

TRUST

- Walk the talk - be honest, no gossiping
- Believe the good in everyone not the bad
- Voice your concerns, don't harbor them – clear the air
- Spend more time focusing on what you are supposed to be doing, and less time on what others are or aren't doing
- Be happy and enjoy your work life

SUPPORT

- Be available to help and ask for help when needed
- Advocate and help one another
- Provide constructive criticism, not just criticism
- Don't gossip; stop gossip when it occurs
- Clarify and seek feedback from each other

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