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## **Job Opportunity - Nuu-chah-nulth Seafood LP** ***Fisheries and Aquaculture Development Coordinator***

Nuu-chah-nulth Seafood LP is an Aboriginal owned sustainable seafood business with seafood access through licenses and quota. Nuu-chah-nulth Seafood provides seafood development guidance and training opportunities to its membership.

Located in Port Alberni on the west coast of Vancouver Island, Nuu-chah-nulth Seafood LP is seeking a *Fisheries and Aquaculture Development Coordinator* to assist the growing company in all aspect of commercial fisheries and aquaculture management, data management, reporting requirements, marine safety training coordination and office administration. Reporting to the General Manager, this is a full-time position 37.5 hours per week with some hours required outside of regular office hours.

### **RESPONSIBILITIES** (include but are not limited to):

- Commercial vessel administration.
- Oversee all aspects of aquaculture development projects.
- Act as industry and community liaison.
- Assist with applicable funding activities.
- Office administration activities.
- Fieldwork and travel.
- Commercial fisheries license and quota administration.
- Aquaculture opportunity identification and development.
- Coordinate marine safety training as needed.
- Assist with special projects.

### **JOB SKILLS, EDUCATION AND EXPERIENCE**

The successful applicant will possess skills and experience in the following areas:

- Minimum Grade 12 equivalency and preferably a Fisheries or Aquaculture Degree or Technologist Diploma or related fisheries or aquaculture experience,
- An understanding of First Nation Traditional Values & Philosophies,
- Strong writing skills,
- Effective communications skills,
- Strong computer skills – proficient in Word, Excel, Outlook social media management,
- Strong organizational skills,
- Must have reliable transportation.

On the job mentoring will be provided in all areas. Any necessary training will be provided.

### **HOW TO APPLY**

Submit a cover letter, resume and three current references by **February 8, 2019 at 12:00pm Noon** to the attention of the General Manager via email to [info@ncnseafood.com](mailto:info@ncnseafood.com) or by mail or in person to #2 3653 3<sup>rd</sup> Avenue, Port Alberni, British Columbia, V9Y 4E7.