



huu ay aht

ANCIENT SPIRIT, MODERN MIND

QUARTERLY FINANCIAL REPORT

April 1 to June 30, 2015

PREPARED BY HFN FINANCE DEPARTMENT

COMMUNICATIONS

The first quarter expenses for the Communications Department have remained on track. The greatest expense was the result of rebranding of the Nation.

The largest rebranding expense was the cost of jackets for staff, executive council, ḥawiiḥ council and nananiqsu. The project cost \$2,960. It was a huge success.

The jackets are attractive and popular. As a result, they are worn on a regular basis by everyone who has one. It has been an effective way to display the Nations' new logo and tagline. The jackets were also inexpensive. Although most jackets have been purchased, it is expected that more jackets will be needed in the coming months as we have new members of executive council and staff joining the team.

The Communications Department also did a number of signage projects during the first quarter. All Huu-ay-aht vehicles now display the new logo, with the exception of one truck in Anacla. This came at a cost of \$805 this quarter, as the majority of the costs fell into the final quarter of last year's budget.

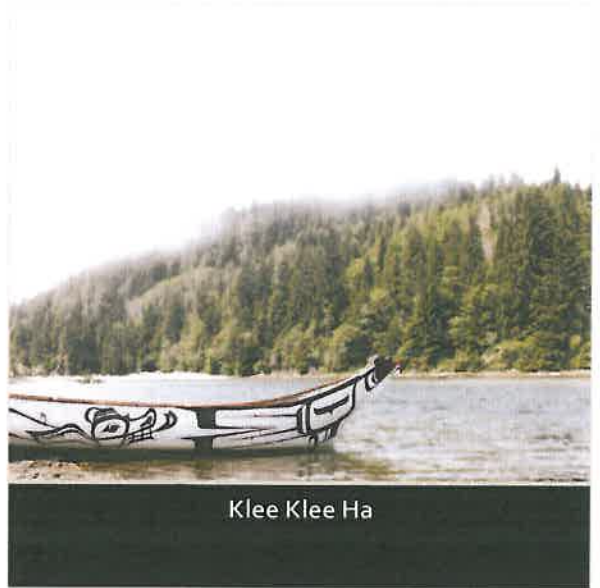
The department also ran out of a number of items that were purchased for the new branding project. Based on the popularity of the water bottles, pens, and lanyards, we ordered more of these items. The cost was \$1,219 this quarter, and is expected to lessen in coming months as there's still inventory on hand.

As a result of the election, our community engagement expenses have been low this quarter. We have held two sessions that offered general information, at a cost of \$5,802. We held meetings in Port Alberni, Anacla, Victoria, Nanaimo, and Vancouver, on a trial basis. Because of low attendance in both Nanaimo and Victoria, we may revisit offering sessions in the two communities — they come at a big expense and reach only a few citizens.

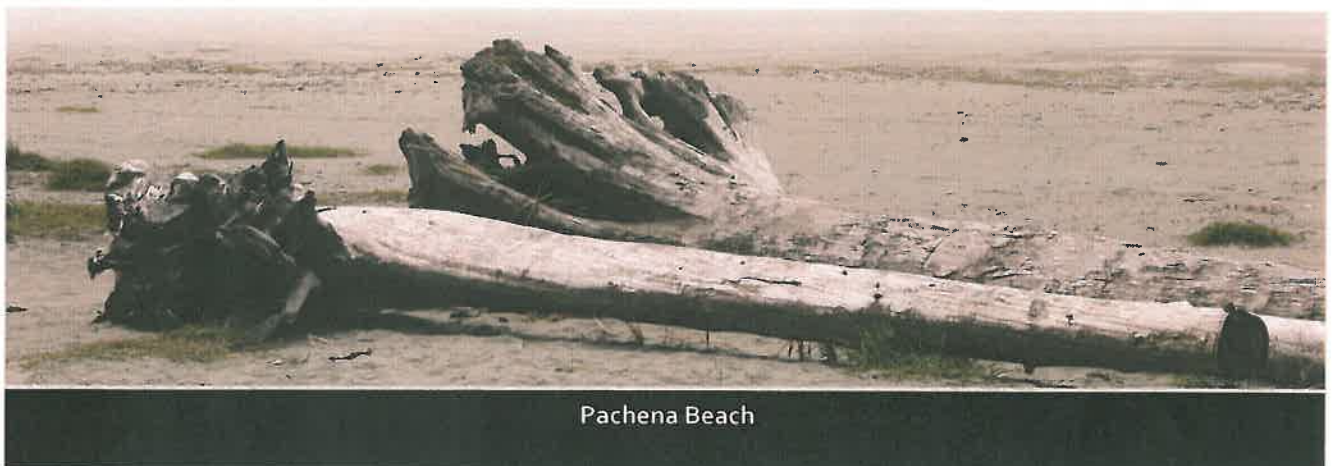
Communications' other large expense are the newsletters, and given we have only produced one in this quarter, this has also been lower than expected. This was as a result of the election. The need for a run-off election meant that the July edition has been delayed until August. We are considering producing a youth-themed newsletter this year, so we will make up for the missed edition at that point. The cost for the May edition was \$1,251.

As we are expecting to start the video and photo project soon, I would expect the majority of our spending will come from this area in the next quarter.

Written by Heather Thomson, Communications Coordinator



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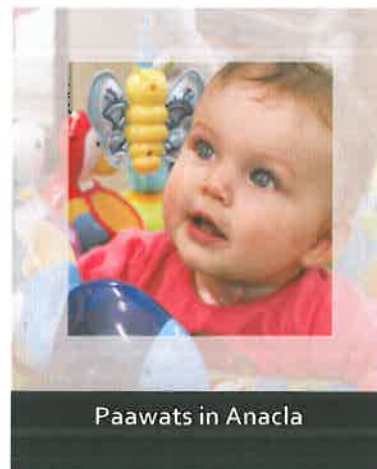
Pachena Beach

COMMUNITY SERVICES

The Community Services Department has been working on many new projects as well as maintaining all existing programs. The most significant new development is the Employment and Training Program. The department has been connecting with citizens and other stakeholders to engage and explore trades training opportunities.

Another new project is the Fresh Food Box Program. Once a month, this program delivers healthy food to citizens living in Port Alberni, Anacla, Parksville, Nanaimo, Ladysmith, and Vancouver.

Community Services has also started the research for the Traditional Foods Program, which is a project funded by a grant from Island Health. Port Alberni Paawats have provided good participation. The Anacla Paawats was closed in June because one of the children's primary educators needed to complete her education and certification.

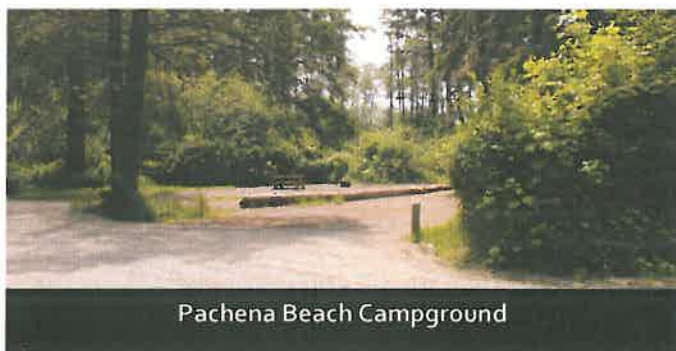


In Education, 15 people have expressed an interest in pursuing a post-secondary education in September 2015. We hosted a graduation celebration on June 29th with 15 graduates (4 post-secondary and 11 high school)!

With summer here, Community Services is working on a variety of activities for all children. The Children and Families Coordinator has been providing direct support to 20 families.

Written by Kathy Waddell, Director of Community Services

ECONOMIC DEVELOPMENT & PROJECT MANAGEMENT



This has been a busy first quarter for the Economic Development and Project Management Department. A number of feasibility studies have been completed for infrastructure projects such as the new Paawats and government office located in Port Alberni. Two local businesses agreed to sell HUU-AY-AHT First Nations' art, providing citizens an additional revenue stream. As well, our Economic Development Officer is working towards attaining Project Management Professional certification.

The addition of two new staff members will assist in the completion of current projects and the commencement of new planned opportunities such as the development of an industrial greenhouse for food production and sales in Bamfield. The new team members will also assist in multiple proposed improvements to the Pachena Bay Campground and a community venture program where citizens will be given mentorship as well as financial support to start-up or enhance business.

At this time, the Economic Development & Project Management Department is actively seeking joint venture opportunities such as a name-brand coffee supplier to set up a coffee bar in Pachena Bay, and a recreation center and golf course in Anacla. Tourism, export of aquaculture, and infrastructure development are top priorities.

Written by Shawn Standley, Manager & Economic Development Officer

GOVERNMENT SERVICES

During the First Quarter, Stephen Rayner was the Acting Director of Government Services, for approximately seven months. He performed this role while fulfilling his regular position as Manager of Infrastructure and Engineering. It was an extremely busy time as he oversaw both positions and corresponding departmental staff. In addition, Steven led the design and construction of the new Port Alberni Government Office on Adelaide Street. He is recognized as an integral part of the Government Services Department and always performs in a diligent, professional, and thoughtful manner.

Following the competition for a Director of Government Services, Andy Daniel was honored to start on June 8th. Andy brings over two decades of local government experience and also an emergency services background; as a volunteer firefighter and Emergency Operations Centre team member.

Andy Daniel's career includes: design and construction of roads, sewer, storm and water systems, as well as developing environmental initiatives, such as water conservation and solid waste reduction programs. This has encompassed managing daily operations, upgrading infrastructure, and construction of new facilities.

Government Services is comprised of the following three departments:

FINANCE DEPARTMENT— *Comptroller Kim Chretien*

The Finance Department helps Huu-ay-aht First Nations Government develop and implement strong and sustainable financial policies. It plays an important role in ensuring that decisions are carried out and that each department is supported with high-quality financial analysis.

At the base level, the Finance Department is responsible for all of the day-to-day transactional accounting for the government. This includes tracking all transactions and the management of government reporting.

The Department is also responsible for a wide range of services that support citizens including the following:

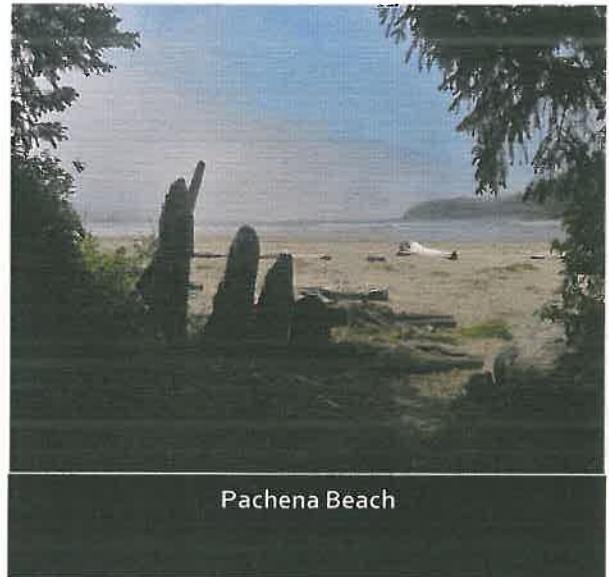
- Ensuring citizens receive all of the financial benefits they are entitled
- Administering oaths and affirmations and taking affidavits and statutory declarations as permitted or required by Huu-ay-aht legislation
- Designing and administering citizenship card and status card registries

The comptroller is accountable for ensuring that all financial responsibilities are fulfilled with respect to the authorities assigned through legislation.

INFRASTRUCTURE AND ENGINEERING – *Manager Stephen Rayner*

Q1 — Activities and Accomplishments

- Renewed the Anacla Fire Protection Agreement with Alberni-Clayoquot Regional District
- Planned the proposed path in Anacla-Bamfield with the Project Management Team
- Initiated and removed the Fire Ban to follow Provincial Restrictions
- Three staff members completed First Responder training



Pachena Beach

Continued from page 4

- Seasonal maintenance and landscaping in Anacla
- Designed and constructed the new Government Office in Port Alberni
- Relocated IT, telephones, and alarms system
- Upgraded drinking water system programming
- Upgraded chlorine disinfection treatment
- Improved security of lands with gate installations

Q2 — Proposed Activities

- Developing the road for the Upper Anacla subdivision
- Decreasing solid waste
- Upgrading Port Alberni Pawaats to meet the Building Code
- Improving Anacla's Pawaats playground surface
- Assisting with Anacla-Bamfield Trail Construction Project
- Designing sewer treatment plant
- Replacing House of Huu-ay-aht floor
- Planning cemetery expansion
- Investigating upgrades for water treatment
- Upgrading Internet at PAGO and AGO for video conferencing
- Increasing staff certification for water operations
- Purchasing two fleet vehicles
- Hiring a coordinator

NATURAL RESOURCES AND TRADE — *Manager Christine Gruman*

Q1 — Activities and Accomplishments

- Awarded annual Food Fish Harvest Contracts: Sockeye, Halibut, Coho/Chinook
- Completed Distribution of Food Fish – Sockeye (Anacla, Port Alberni, Victoria, Duncan, Parksville, Nanaimo, and Vancouver)
- Repaired fisheries boat to meet safety guidelines
- Performed CMT surveys
- Successfully obtained funding from Parks Canada's National Historic Sites Cost-Sharing Program for conservation work at Kiix'in
- Sugsaw Hatchery produced 65,000 Chum fry that were released to Sugsaw Creek and Coho fry released to Pachena River
- Two NRT Staff completed training and completed deer surveys in HFN traditional territory with a Provincial Biologist
- Initiated discussion between the three Forestry operations with interests in the Sugsaw Watershed about collaborating on a Watershed Assessment

Q2 — Proposed Activities

- Distributing Food Fish - Halibut, Coho, and Chinook
- Developing Integrated Resource Management Plan
- Kiix'in National Historic Site – planning for plant removal, protection, boardwalk, and signage
- Creating policies for cultural wood use
- Emergency Management for Anacla
- Continuing participation in Sugsaw Watershed Assessment process

Written by Andy Daniel, Director of Government Services

HUMAN RESOURCES

ADMINISTRATION

Currently the HFN Administration has forty four of the forty eight approved organization chart employees working. The four vacant positions consisting of; two economic development project coordinators, Port Alberni Janitor and a Planning & Development coordinator. The only position currently out for competition is the Port Alberni Janitor. We will have to rehire a new Port Alberni Pawaats coordinator in the near future. From the forty four employees 20 are HFN Citizens and 8 are from other First Nations.

Update on new hires:

As of April 1, 2015, HFN has hired the following staff members:

- Replacement Position, Director of Government Services, Andy Daniel – June, 8, 2015
- New Position, Associate Executive Director, Karen Haugen – June 8, 2015
- Replacement Position, Communications Assistant, Brittany Johnson, June 22, 2015
- New Position, Travel and Events Planner, Ruben Marx – May 4, 2015
- New Position, Finance Clerk, Nicole Otte – May 19, 2015
- Replacement Position, Maintenance Technician, Donald Prevost – April 30, 2015
- Replacement Position, Executive Assistant, Shirley Rhodes – April 20, 2015

Update on Promotions:

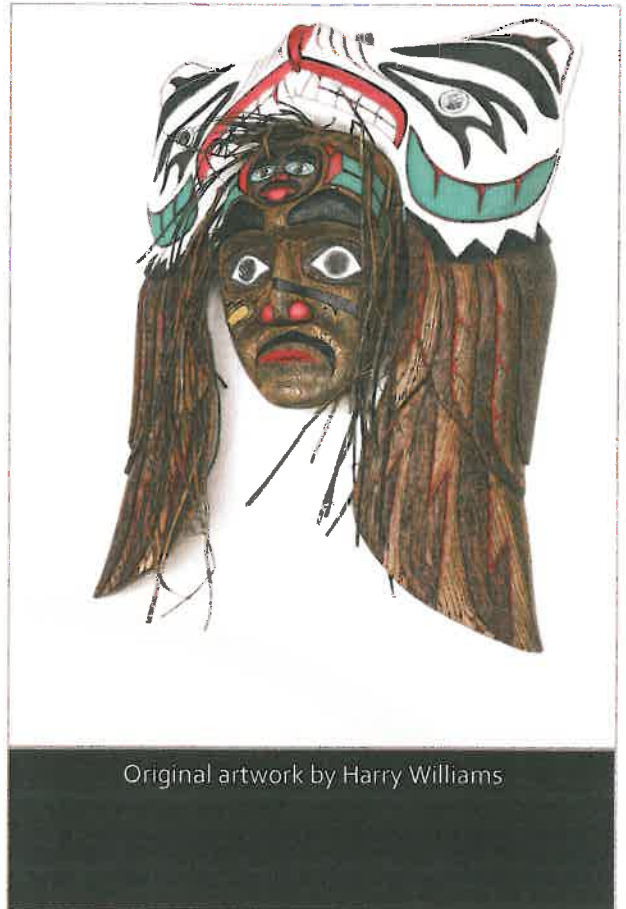
As of April 1, 2015

- Edward Johnson, from Executive Assistant to Program Manager – April 20, 2015

Update on Employees who have resigned:

As of April 1, 2015

- Deborah Smith, Deputy Law Clerk/Administrative Service Manager – May 15, 2015



Original artwork by Harry Williams

Written by Murleen Nookemus, Human Resources & Office Manager

Huu-ay-aht First Nations
 Quarterly Financial Report - Consolidated
 For the month ended: June 30, 2015



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ANCIENT SPIRIT, MODERN MIND

Consolidated Financials

	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Year To Date	Annual Budget	Budget Overage (Remaining)
	Actual	Actual	Actual	Actual	Actual	Budget	(Remaining)
Revenue							
AANDC	4,191,329.00	0.00	0.00	0.00	4,191,329.00	5,775,569.00	(1,584,240.00)
FNESC - Summer Students	2,500.00	0.00	0.00	0.00	2,500.00	5,000.00	(2,500.00)
Nuu-chah-nulth Tribal Council	67,625.70	0.00	0.00	0.00	67,625.70	75,000.00	(7,374.30)
Gov't of Canada - Childcare	495.72	0.00	0.00	0.00	495.72	7,091.00	(6,595.28)
PST Rebate	43,643.61	0.00	0.00	0.00	43,643.61	43,643.61	0.00
Investment Income	10,852.55	0.00	0.00	0.00	10,852.55	100,000.00	(89,147.45)
Cost Recoveries - permits, leases	3,088.50	0.00	0.00	0.00	3,088.50	3,088.50	0.00
LNG Generations Funding	387,500.00	0.00	0.00	0.00	387,500.00	1,550,000.00	(1,162,500.00)
Resource Revenue - Prov	213,507.65	0.00	0.00	0.00	213,507.65	213,507.65	0.00
Resource Revenue - Federal	213,507.65	0.00	0.00	0.00	213,507.65	213,507.65	0.00
Other revenue - Food Fish	75,847.00	0.00	0.00	0.00	75,847.00	75,847.00	0.00
Other Income - TSL Harvest	209,439.00	0.00	0.00	0.00	209,439.00	209,439.00	0.00
Traditional Food Grant	5,940.00	0.00	0.00	0.00	5,940.00	23,760.00	(17,820.00)
FNHA	2,116.71	0.00	0.00	0.00	2,116.71	2,116.71	0.00
Steelhead Cost Recoveries	71,468.35	0.00	0.00	0.00	71,468.35	71,468.35	0.00
Other Income	20,484.14	0.00	0.00	0.00	20,484.14	20,484.14	0.00
Contracts - CMT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	5,519,345.58	0.00	0.00	0.00	5,519,345.58	8,389,522.61	(2,870,177.03)
Expenses							
ACRD	0.00	0.00	0.00	0.00	0.00	25,130.00	(25,130.00)
Admin Fees	0.00	0.00	0.00	0.00	0.00	500.00	(500.00)
Advertising & Promotion	4,581.25	0.00	0.00	0.00	4,581.25	20,000.00	(15,418.75)
Community Donations	9,235.00	0.00	0.00	0.00	9,235.00	2,500.00	6,735.00
Consulting	2,961.47	0.00	0.00	0.00	2,961.47	109,975.00	(107,013.53)
DIA	7,617.75	0.00	0.00	0.00	7,617.75	31,000.00	(23,382.25)
Elders Benefits	37,350.00	0.00	0.00	0.00	37,350.00	145,000.00	(107,650.00)
Education	23,961.18	0.00	0.00	0.00	23,961.18	129,025.00	(105,063.82)
Fish	554.00	0.00	0.00	0.00	554.00	82,500.00	(81,946.00)
Furniture & Equipment	61.38	0.00	0.00	0.00	61.38	6,000.00	(5,938.62)
Honoraria	153,594.18	0.00	0.00	0.00	153,594.18	857,972.00	(704,377.82)
Insurance	13,618.49	0.00	0.00	0.00	13,618.49	54,000.00	(40,381.51)
Inter. & Bank Charges	1,218.19	0.00	0.00	0.00	1,218.19	2,000.00	(781.81)
Maa-nulth Allocation	41,410.00	0.00	0.00	0.00	41,410.00	40,000.00	1,410.00
Materials & Supplies	11,304.07	0.00	0.00	0.00	11,304.07	70,587.00	(59,282.93)
Med. Supplies & Prescriptions	1,254.22	0.00	0.00	0.00	1,254.22	7,550.00	(6,295.78)
Meetings	37,814.01	0.00	0.00	0.00	37,814.01	227,728.00	(189,913.99)
Miscellaneous	1,969.45	0.00	0.00	0.00	1,969.45	24,000.00	(22,030.55)
NTC Fee	38,532.00	0.00	0.00	0.00	38,532.00	151,272.00	(112,740.00)
Occupational Skills Training	1,309.60	0.00	0.00	0.00	1,309.60	4,575.00	(3,265.40)
Office Equipment Lease	2,016.62	0.00	0.00	0.00	2,016.62	14,000.00	(11,983.38)
Office Supplies	12,359.09	0.00	0.00	0.00	12,359.09	75,006.00	(62,646.91)
Patient Travel	12,420.89	0.00	0.00	0.00	12,420.89	30,018.00	(17,597.11)
Professional Development	14,443.08	0.00	0.00	0.00	14,443.08	77,000.00	(62,556.92)
Professional Fees	58,816.58	0.00	0.00	0.00	58,816.58	171,200.00	(112,383.42)
Program Expenses	54,270.90	0.00	0.00	0.00	54,270.90	484,667.00	(430,396.10)
Rent	17,271.77	0.00	0.00	0.00	17,271.77	40,000.00	(22,728.23)
Repairs & Maintenance	9,429.80	0.00	0.00	0.00	9,429.80	93,549.00	(84,119.20)
Salaries and Benefits	653,794.06	0.00	0.00	0.00	653,794.06	2,380,544.00	(1,726,749.94)
Social Assistance	15,436.51	0.00	0.00	0.00	15,436.51	64,047.00	(48,610.49)
Telephone	26,074.43	0.00	0.00	0.00	26,074.43	71,083.00	(45,008.57)
Transportation	315.00	0.00	0.00	0.00	315.00	15,400.00	(15,085.00)
Travel	22,534.60	0.00	0.00	0.00	22,534.60	84,126.00	(61,591.40)
Tribunal	6,788.53	0.00	0.00	0.00	6,788.53	80,000.00	(73,211.47)
Tuition & Trades Program	32,302.49	0.00	0.00	0.00	32,302.49	404,740.00	(372,437.51)
Utilities	11,050.01	0.00	0.00	0.00	11,050.01	54,520.00	(43,469.99)
	1,337,670.60	0.00	0.00	0.00	1,337,670.60	6,131,214.00	(4,793,543.40)
Surplus (deficit)	4,181,674.98	0.00	0.00	0.00	4,181,674.98	2,258,308.61	1,923,366.37

Huu-ay-aht First Nations
Quarterly Financial Report
As of June 30, 2015



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Capital Budgets

	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Year to Date	Total Budget	Budget
	Actual	Actual	Actual	Actual	Actual		Remaining
Government Services Dept.							
Office Relocation Fit Up	1,100.00	0.00	0.00	0.00	1,100.00	50,000.00	48,900.00
Office Relocation Building Improvements	158,034.00	0.00	0.00	0.00	158,034.00	530,000.00	371,966.00
Video Conferencing Equipment	0.00	0.00	0.00	0.00	0.00	20,000.00	20,000.00
Computer Equipment and Connectivity	21,832.00	0.00	0.00	0.00	32,148.00	22,000.00	(10,148.00)
Office Equipment	4,203.00	0.00	0.00	0.00	4,203.00	40,000.00	35,797.00
Fisheries Equipment	0.00	0.00	0.00	0.00	4,318.00	15,000.00	10,682.00
Gates and Physical Security	0.00	0.00	0.00	0.00	0.00	15,000.00	15,000.00
Office Vehicles	0.00	0.00	0.00	0.00	0.00	80,000.00	80,000.00
Kixan Preservation Project	0.00	0.00	0.00	0.00	0.00	20,000.00	20,000.00
House of Huu-ay-aht Floor & Kitchen	0.00	0.00	0.00	0.00	0.00	75,000.00	75,000.00
Sarita Cemetary	0.00	0.00	0.00	0.00	0.00	75,000.00	75,000.00
Road Gravel	0.00	0.00	0.00	0.00	0.00	10,000.00	10,000.00
Subdivision	0.00	0.00	0.00	0.00	12,118.00	1,020,000.00	1,007,882.00
Sewer Project	3,697.00	0.00	0.00	0.00	15,457.00	2,000,000.00	1,984,543.00
	188,866.00	0.00	0.00	0.00	227,378.00	3,972,000.00	3,744,622.00
Community Services Dept.							
Light Duty Vehicle	0.00	0.00	0.00	0.00	0.00	50,000.00	50,000.00
Food Box Freezer Truck	0.00	0.00	0.00	0.00	94,359.00	94,359.00	0.00
Pawaats Playground - Anacla	0.00	0.00	0.00	0.00	0.00	10,000.00	10,000.00
Pawaats Playground - Port Alberni	0.00	0.00	0.00	0.00	0.00	12,400.00	12,400.00
Miscellaneous Pawaats Setup	0.00	0.00	0.00	0.00	0.00	40,000.00	40,000.00
	0.00	0.00	0.00	0.00	94,359.00	206,759.00	112,400.00
Economic Development							
Geological Study	0.00	0.00	0.00	0.00	0.00	150,000.00	150,000.00
Anacla Bamfield Trail	0.00	0.00	0.00	0.00	0.00	300,000.00	300,000.00
Deepsea Port Development	0.00	0.00	0.00	0.00	3,057.00	100,000.00	96,943.00
	0.00	0.00	0.00	0.00	3,057.00	550,000.00	546,943.00
Surplus (deficit)	188,866.00	0.00	0.00	0.00	324,794.00	4,728,759.00	4,403,965.00

