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## SPECIAL EXECUTIVE COUNCIL MEETING

Thursday, August 27, 2015

10:00 pm

Executive Council Chambers - Anacla Government Office

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**Attendance:** Robert Dennis (Chair), Trevor Cootes, Benny Clappis, John Jack and Connie Waddell (via teleconference)

**Regrets:** Sheila Charles and Derek Peters

**Resource:** Karen Haugen, Acting Executive Director; Shirley Rhodes, Acting Deputy Law Clerk (Recording Secretary); Rob Botterrell, EC Legal Counsel.

**Guests (via teleconference):** Jenn Scofield, Meyers Norris Penny (Auditors)

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### 1. CALL TO ORDER:

The meeting was called to order at 10:04 am

### 2. ADOPTION OF THE AGENDA:

ADD agenda items:

6 (e) 4 Year Plan

6 (f) People's Assembly

*MOTION RE: Adoption of the agenda as amended.*

*Adopted by Consensus  
Resolution #EC-2015-08-009*

### 3. Minutes of the Previous Meeting:

The minutes of the August 13, 2015 meeting of Executive Council were received.

### 4. Transition Plan Update:

*MOTION RE: Sec.56 waive the report requirements – Transition Plan update*

*Adopted by Consensus  
Resolution #EC-2015-08-010*

*MOTION RE: Go in-camera at 10:08 am*

*Adopted by Consensus  
Resolution #EC-2015-08-011*

*IN-CAMERA MOTION RE: Adopting the Transition Plan Updated Report*

*Adopted by Consensus  
Resolution #EC-2015-08-012*

*IN-CAMERA MOTION RE: One-time only payment*

*Adopted by Consensus  
Resolution #EC-2015-08-013*

*MOTION RE: Come out of In-camera session at 11:05 am*

*Adopted by Consensus  
Resolution #EC-2015-08-014*

**5. Executive Director's Report:**

The Acting Executive Director reviewed her written August 2015 report.

*MOTION RE: Adopt the Acting Executive Director's Report*

*Adopted by Consensus  
Resolution #EC-2015-08-015*

**6. New Business:**

**(a) Policy Development:**

Councillor John Jack reported that the Law & Policy committee will prioritize planned policy development and report their recommendations to Executive Council at the September 24 regular meeting of Executive Council.

**(b) Managing for Excellence:**

*MOTION RE: Approval of the 2 x ½ day workshops for all Executive Council and SMT*

*Adopted by Consensus  
Resolution #EC-2015-08-016*

**(c) NTC Contract 2014 and 2015:**

*MOTION RE: Approval of 2014 & 2015 NTC contracts*

*Adopted by Consensus  
Resolution #EC-2015-08-017*

**(d) Roberts Bank Terminal 2 Project:**

The Lands Committee will be tasked to review and make recommendations to Executive Council on the project.

*MOTION RE: Approved entering into the Contribution Agreement*

*Adopted by Consensus  
Resolution #EC-2015-08-018*

**(e) 4 Year Plan:**

*MOTION RE: Approve the draft 4 year plan*

*Adopted by Consensus  
Resolution #EC-2015-08-019*

**(f) People's Assembly:**

The planning committee has been struck and held their first meeting last week. Acting Executive Director will book the Barkley Hotel for November 20, 21 and 22.

**Recess for lunch at 12:50 pm**

**Reconvene at 1:46 pm**

**7. Financial Reports:**

**(a) Monthly Financial Reports**

The May, June and July monthly financial reports were reviewed and received.

**(b) 1<sup>st</sup> Quarter Financial report**

*MOTION RE: Adopt the 1<sup>st</sup> Quarterly Financial Report*

*Adopted by Consensus  
Resolution #EC-2015-08-020*

**Jenn Scofield, Meyers Norris Penny (Auditor) joined the meeting via teleconference at 1:41 pm**

**(c) 2014-2015 Fiscal Draft Audit:**

Ms. Scofield presented the draft audit then reviewed line items and supplementary notes of explanation.

*MOTION RE: Approve the 2014-2015 Fiscal year Audit as presented*

*Adopted by Consensus  
Resolution #EC-2015-08-021*

**(d) Capital Funds Transfer:**

*MOTION RE: To approve the Capital Funds Transfer*

*Adopted by Consensus  
Resolution #EC-2015-08-022*

**8. Adjourn**

*MOTION RE: to adjourn at 2:35 pm*

*Adopted by Consensus  
Resolution #EC-2015-08-023*

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