

EXECUTIVE COUNCIL MEETING
December 10, & 12, 2013
10:00 am, Government Office, Port Alberni

Attendance: Jeff Cook, (Chair), Tom Happynook, Jack Cook, John Jack, Charlie Clappis, Derek Peters, Sheila Charles, James Edwards

Absent: Sheila Charles (December 12, 2013)

Resource: Deborah Smith, Deputy Law Clerk

MINUTES OF THE MEETING

1. CALL TO ORDER

The meeting was called to order at 10:00 am. As Executive Council was unable to conclude all the business on the Agenda on December 10, 2013, they reconvened on December 12, 2013 at 1:00 pm. Sheila Charles was absent on December 12. Derek Peters left both days at 2:30 pm.

2. AGENDA

MOTION:

THEREFORE BE IT RESOLVED THAT:

1. In the circumstances it is reasonably justified to add the proposed Agenda items to the Agenda for the December 10, 2013 Executive Council meeting;
2. Executive Council approves the Agenda for the December 10, 2013 Executive Council meeting as amended.

**Adopted by Consensus
Resolution #2013-200**

3. MINUTES OF PREVIOUS MEETING

The minutes of the October 29, 2013 and November 15, 2013 Executive Council meeting were included in the package for review.

4. REPORTS OF EXECUTIVE COUNCIL

Jeff advised that NTC is providing a \$25,000 reward with respect to the Elk pouching. To date, a lot of calls are being received and follow up action is required.

5. REPORT OF EXECUTIVE DIRECTOR

James advised that Specific Claims Tribunal went well; a couple of weeks remaining for the exchange of documents.

Huu-ay-aht Disclosure form: Gift and Personal Benefit

MOTION:

BE IT RESOLVED that Executive Council directs that the funds received and documented in the attached disclosure form become the property of Rose and Clifford Charles.

Adopted by Consensus
Resolution #2013-201

Retainer Agreement

James reviewed the briefing note.

MOTION:

BE IT RESOLVED that Executive Council:

1. approves the details of the proposed retainer agreement to March 31, 2014 as per the letter provided by Melinda Skeels of Ratcliff & company dated December 1, 2013; and
2. directs Executive Director, James Edwards to sign the retainer agreement on behalf of Huu-ay-aht First Nations.

Adopted by Consensus
Resolution #2013-213

First Nations Tax Agreement Amending Agreement

James reviewed the briefing note.

MOTION:

BE IT RESOLVED that Executive Council approves the Maa-Nulth First Nations Tax Treatment Agreement, Amendment Agreement as presented and directs Chief Council Jeff Cook to sign the agreement on behalf of Huu-ay-aht First Nations.

Adopted by Consensus
Resolution #2013-212

The meeting went in camera at 9:44 am until 3:37 pm to discuss the following Agenda items:

Port Alberni Government Office

Immediate Implementation of Social Services (Apparent Conflict of Interest)

Strategic Plan
P & C Memorandum re: Compliance with Laws
Tribunal Application #2013-002
Organizational Structure
Executive Director – Letter of Expectation

6. FINANCIAL REPORT

James reviewed the Financial Report. He advised that Kim Chretien has been appointed as Acting Director of Finance & Government Services. She has a lot of strengths to bring to the organization.

MOTION:

BE IT RESOLVED that Executive Council accepts the Second Quarter Financial Report to September 30, 2013 as presented.

**Adopted by Consensus
Resolution #2013-205**

7. HDC UPDATE

There was no report provided.

8. NEW BUSINESS

People's Assembly Debrief

It was agreed by all that the People's Assembly on November 30, 2013 was a success. A detailed briefing note will be prepared regarding the motions passed and discussed at the January 2014 meeting.

Capital Project – Phase I Subdivision

Charlie reviewed the briefing note.

We need to decide if there will be a new road or it will be upgraded to be tied to the new subdivision. Without guidance from an engineer, we could do the wrong thing.

MOTION:

BE IT RESOLVED that Executive Council:

1. approves the expenditure to repair and rehabilitate Nookemus Road as an intermediate step in the Phase I subdivision planning;
2. directs the Executive Director, James Edwards to engage an engineer to make recommendations for permanent repairs and option analysis to Nookemus Road

for the Phase I subdivision by March 31, 2014 to incorporate into the 2014/2015 Budget Act.

**Adopted by Consensus
Resolution #2013-209**

Economic Development Officer Resolution #2013-147

Jeff Cook reviewed the briefing note.

MOTION:

BE IT RESOLVED that Executive Council rescinds resolution #2013-147 dated August 27, 2013 in which it appointments Executive Director, James Edwards as the Economic Development Officer.

**Adopted by Consensus
Resolution #2013-206**

MOTION:

BE IT RESOLVED that Executive Council supports Executive Directors James Edwards decision to assign the powers duties and functions of the Economic Development Officer to the Executive Director on an interim basis until spending authority is approved.

**Adopted by Consensus
Resolution #2013-207**

Emergency Preparedness- West Coast Working Group Letter

Charlie reviewed the briefing note. There was a lot of discussion on the importance of Emergency Preparedness.

MOTION:

BE IT RESOLVED THAT Executive Council:

1. will provide a letter of support to the West Coast Emergency Planning Committee
2. directs the Chief Councillor, Jeff Cook to sign the Letter of Support on behalf of Huu-ay-aht First Nations; and
3. will provide a contribution of \$500 to the West Coast Emergency Planning Committee.

**Adopted by Consensus
Resolution #2013-207**

Funeral Assistance Policy

Jeff Cook reviewed the briefing note. The Funeral Assistance Policy should be rolled out with a prepared communication on how the administration will help the citizen with preparation of application or provision of quotes.

Amendments:

- Addition of HFN administration will provide assistance in the preparation of application or provisions of quotes
- Clarify 5. 1 Exemptions
- 4.2 Fix internment

MOTION:

BE IT RESOLVED that Executive Council approves the Funeral Assistance Policy with the amendments as detailed in the minutes of the December 10 - 12, 2013 Executive Council Meeting.

**Adopted by Consensus
Resolution #2013-211**

Contribution Agreement with Port Alberni Port Authority & Amending Agreement with Aboriginal and Northern Affairs Canada

THEREFORE BE IT RESOLVED THAT:

1. Executive Council considers that in light of the special circumstance set out above a delay in consideration of the matter is not in the best interests of the Huu-ay-aht; and
2. Executive Council hereby waives the requirement(s) that the report regarding the Substantive Matters be delivered in writing four working days in advance of consideration.

**Adopted by Consensus
Resolution #2013-214**

MOTION:

BE IT RESOLVED that Executive Council approves the Contribution Agreement with the Port Alberni Port Authority and directs the Executive Director to sign on behalf of Huu-ay-aht First Nation.

**Adopted by Consensus
Resolution #2013-215**

MOTION:

BE IT RESOLVED that Executive Council approves the Amending Agreement with Aboriginal and Northern Affairs Canada for legal expenses related to Specific Claims IR#1 and directs Chief Councillor, Jeff Cook to sign on behalf Huu-ay-aht First Nations.

**Adopted by Consensus
Resolution #2013-216**

There being no further business, the meeting adjourned at 3:16 pm