

EXECUTIVE COUNCIL MEETING
Friday, August 1, 2014
PORT ALBERNI GOVERNMENT OFFICE

Attendance: Jeff Cook (Chair) Jack Cook, Charlie Clappis, Sheila Charles, James Edwards

Conference Call: Derek Peters; John Jack

Absent: Tom Happynook

Resource: Deborah Smith, Deputy Law Clerk

MINUTES OF THE MEETING

1. CALL TO ORDER

The meeting was called to order at 10:07 am.

The meeting recessed until 6:30 pm on August 7, 2014 to continue discussion on agenda item 8 (a) New Building Opportunity.

MOTION (AUGUST 7, 2014):

THEREFORE BE IT RESOLVED THAT:

1. Executive Council considers that in light of the special circumstance set out above a delay in consideration of the matter is not in the best interests of the Huu-ay-aht;
2. Executive Council hereby waives the requirement(s) that the report regarding the Substantive Matter be delivered in writing and four working days in advance of consideration.
3. Executive Council will go "in camera" to review and discuss the report on the Substantive Matter.

**Adopted by Consensus
Resolution #2014-207**

2. AGENDA

MOTION:

THEREFORE BE IT RESOLVED THAT EXECUTIVE COUNCIL approves the Agenda for the August 1, 2014 meeting as amended.

**Adopted by Consensus
Resolution #2014-193**

3. MINUTES OF PREVIOUS MEETING

The minutes of the June 12, June 26, June 29, July 3 and July 10, 2014 Executive Council meetings were included in the package for review.

4. EXECUTIVE COUNCIL REPORT

There were no questions or concerns regarding the Report of Executive Council.

5. EXECUTIVE DIRECTOR REPORT

a) Independent Review Commissioner:

James reviewed the briefing note.

b) Project Lead – Community Engagement:

James reviewed the briefing note.

MOTION:

THEREFORE BE IT RESOLVED THAT EXECUTIVE COUNCIL:

1. Approves the amendment to the existing contract for Project Lead – Community Engagement to a maximum of \$50,000;
2. Directs the Executive Director, James Edwards to sign the contract on behalf of Huu-ay-aht First Nations.

Adopted by Consensus
Resolution #2014-194

c) Organizational Renewal

James reviewed the briefing note. There was discussion around the Human Resources Policy being part of the Human Resources Policy Regulation as a schedule and the difficulties around updating the Human Resources Policy.

MOTION:

THEREFORE BE IT RESOLVED THAT EXECUTIVE COUNCIL approves in principle that Schedule A of the Human Resources Policy Regulation be removed and instructs the Law Clerk to draft a regulation (the “Proposed Regulation”) to amend the Human Resources Policy Regulation according to the following drafting instructions in accordance with s. 97 of the *Government Act*:

1. The Proposed Regulation is authorized under the Financial Administration Act;
2. The purpose and objective of the Proposed Regulation is to remove Schedule “A” the Human Resources Policy;
3. The reason for the Proposed Regulation is that Executive Council believes that having the policy as a schedule in the regulation makes updates difficult.

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4. The Law & Policy Committee will be responsible for overseeing the development of the Proposed Regulation making recommendations with respect to any consultation with the Ha'wiih Council and HUU-ay-aht citizens and the timeline for consideration of the Proposed Regulation.

Adopted by Consensus
Resolution #2014-198

MOTION:

THEREFORE BE IT RESOLVED THAT EXECUTIVE COUNCIL:

1. Approves the HFN Roadmap as presented;
2. Approves the HFN Staff Organizational Chart as presented;
3. Approves the HFN Performance and Development Plan as presented; and
4. Directs the Executive Director to review and revise the HFN HR Policy Manual to include performance based incentives, including mid-year bonuses and annual increases.

Adopted by Consensus
Resolution #2014-199

d) Anacla Internet:

James reviewed the briefing note.

MOTION:

THEREFORE BE IT RESOLVED THAT EXECUTIVE COUNCIL:

1. considers that in light of the special circumstance set out above a delay in consideration of the matter is not in the best interests of the HUU-ay-aht;
2. hereby waives the requirement(s) that the report regarding the Substantive Matters be delivered in writing four working days in advance of consideration;
3. approves a five-year Telus Contract at an annual cost of \$23,400 plus a one-time cost of \$5,000 for hardware;
4. approves that the total cost of \$28,400 be allocated to the Contingency and New Program Budget;
5. directs the Executive Director, James Edwards to sign the five-year Telus Contract on behalf of HUU-ay-aht First Nations.

Adopted by Consensus
Resolution #2014-195

e) Rebranding and Website Initiative:

James reviewed the briefing note.

MOTION:

THEREFORE BE IT RESOLVED THAT EXECUTIVE COUNCIL:

1. considers that in light of the special circumstance set out above a delay in consideration of the matter is not in the best interests of the HUU-ay-aht;

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2. hereby waives the requirement(s) that the report regarding the Substantive Matters be delivered in writing four working days in advance of consideration;
 3. approves the rebranding initiative to be completed in conjunction with the HFN Website Development;
 4. directs the Executive Director, James Edwards to draft a marketing strategy for Executive Council approval.

Adopted by Consensus
Resolution #2014-196

f) Service Agreement:

James reviewed the details of the Service Agreement between HFN and NTC. There were concerns over the five year term of the contract.

MOTION:

THEREFORE BE IT RESOLVED THAT EXECUTIVE COUNCIL:

1. considers that in light of the special circumstance set out above a delay in consideration of the matter is not in the best interests of the Huu-ay-aht;
2. hereby waives the requirement(s) that the report regarding the Substantive Matters be delivered in writing four working days in advance of consideration;
3. directs the Executive Director, James Edwards to renegotiate the terms of the Service Agreement from a five year term to one year term;
4. directs the Chief Counciller Jeff Cook and/or Executive Director, James Edwards to sign the amended Service Agreement on behalf of Huu-ay-aht First Nations.

Adopted by Consensus
Resolution #2014-197

MOTION:

THEREFORE BE IT RESOLVED THAT Executive Council accepts the Report of Executive Council, Report of Executive Director and Summary of Motions as presented.

Adopted by Consensus
Resolution #2014-200

6. FINANCIAL REPORT

a) Quarterly Report

James reviewed the quarterly financial statements to June 30, 2014.

MOTION:

THEREFORE BE IT RESOLVED THAT EXECUTIVE COUNCIL accepts the Quarterly Financial Statements as at June 30, 2014 as presented.

Adopted by Consensus
Resolution #2014-201

7. HDC UPDATE

There was no materials provided.

8. IN CAMERA SESSION

a) New Building Opportunity

The meeting went “In camera” from 12:56 pm until 2:56 pm to discuss a confidential business transaction.

MOTION:

THEREFORE BE IT RESOLVED THAT Executive Council will go “in camera”.

Adopted by Consensus
Resolution #2014-202

9. NEW BUSINESS

~~a) Finance Committee Terms of Reference~~

~~b) Anacla Internet~~

c) Specific Claims IRI Timber Claim (timed event)

Kate Bloomfield of Ratcliff joined the meeting via conference from 10:30 am to 10:46 am and provided a summary of the results of the Specific Claims IRI Timber Claim Tribunal.

d) Budget Act Amendment:

James reviewed the materials regarding the Budget Act 2014 Amendment and the Budget Act 2014 Consolidation Regulation. Finance Committee recommended draft “B”.

Draft A – create a spending authority in the capital line

Draft B – create a new spending authority for general purpose.

MOTION:

BE IT RESOLVED THAT:

- 1) The proposed act is hereby presented to Executive Council; and
- 2) The proposed act is hereby approved.

Adopted by Consensus
Resolution #2014-205

MOTION:

BE IT RESOLVED THAT:

- 1) The proposed regulation is hereby presented to Executive Council; and
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2) The proposed regulation is hereby approved.

Adopted by Consensus
Resolution #2014-206

John Jack left the meeting at 3:15 pm.

The meeting recessed until August 7, 2014 at 6:30 pm. The meeting was called back to order at 6:30 pm. The following details the attendance for August 7, 2014.

Attendance: Jeff Cook (Chair) Jack Cook, Charlie Clappis, Derek Peters; John Jack James Edwards

Conference Call: Sheila Charles

Absent: Tom Happynook

Resource: Deborah Smith, Deputy Law Clerk

There being no further business, the meeting adjourned on Thursday, August 7, 2014 at 9:00 pm.