

## **Huu-ay-aht First Nations**

**Government Office:** 170 Nookemus Rd, Anacla, BC

t: 250.728.3414 / 888.644.4555 f: 250.728.1222

**Mailing Address:** 3483 - Third Ave., Port Alberni, BC V9Y4E4

t: 250.723.0100 f: 250.723.4646

*reception@huyuayaht.org / www.huyuayaht.org*

## **Funeral Assistance Policy**

### 1 Definitions

“Huu-ay-aht citizens” – as defined under the “Huu-ay-aht Citizenship and Treaty Enrolment Act 2011”

### Application

### 2 This policy applies to:

2.1 All Huu-ay-aht citizens,

2.2 A legal representative of the deceased can make an application to HFN for assistance

### Purpose

3 The purpose of the Funeral Subsidy Policy is to provide assistance to HFN families with the costs of funeral expenses and arrangements for deceased HFN citizens.

### Policy

4 Funding can only be accessed once all other financial avenues have been exhausted. Next of Kin or legal representative must submit a written request and the appropriate application form.

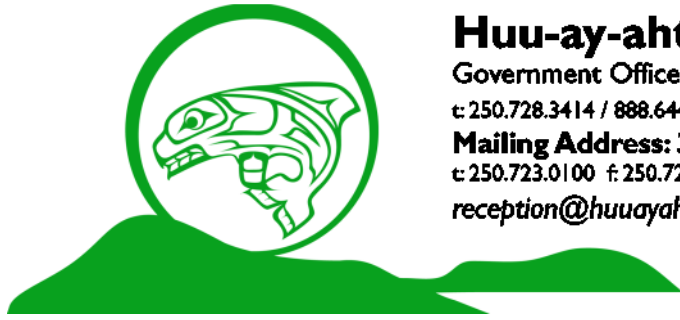
The funeral costs and associated costs upon approval of the application to be paid directly to the Funeral Home providing the services

#### 4.1 Notes:

- HFN will be the last resort payer.
- Point of contact with citizens is the Manager of Social Development
- Manager of Social Development will work with families to advise them of all available sources of funding and that the funeral homes may accept a payment plan
- There will be no reimbursement to citizens for funeral expenses

4.2 Funeral Coverage: Typical services and expenditures which are eligible but not limited to for coverage would include:

- Funeral home services
- Embalming



## **Huu-ay-aht First Nations**

**Government Office:** 170 Nookemus Rd, Anacla, BC

t: 250.728.3414 / 888.644.4555 f: 250.728.1222

**Mailing Address:** 3483 - Third Ave., Port Alberni, BC V9Y4E4

t: 250.723.0100 f: 250.723.4646

*reception@huuayaht.org / www.huuayaht.org*

- Clothing for deceased
- Casket
- Urn
- Cremation
- Clergy or officiate (includes Traditional)
- Transportation of remains
- Transportation assistance for immediate family members
- Medical certificate of death
- Registration of death
- Burial or cremation permit
- Internment

### 5 Funeral Policy Limitations:

- Policy not applicable to non-citizens.
- Disbursement not to exceed \$3,000 per deceased member.
- Funds will not be disbursed without required documentation, authorization and approval of the First Nation.
- Funds for this Policy are subject to allocations through the annual Operating Budget as approved by Chief and Council.
- This Policy supersedes all other such policies as administered by the First Nation as at the effective date and shall remain in effect until such time as notified by the First Nation.

5 Exemptions: New born babies of at least one Huu-ay-aht parent are eligible

6 Appeals: Where there is a disagreement with policy, the final decision resides with the Chief Councilor and Executive Director.



## **Huu-ay-aht First Nations**

**Government Office:** 170 Nookemus Rd, Anacla, BC

t: 250.728.3414 / 888.644.4555 f: 250.728.1222

**Mailing Address:** 3483 - Third Ave., Port Alberni, BC V9Y4E4

t: 250.723.0100 f: 250.723.4646

*reception@huuayaht.org / www.huuayaht.org*

### 7 Procedures:

1. The Next of Kin or legal representative may apply for assistance of funeral costs as outlined in Huu-ay-aht First Nation's Funeral Policy to a maximum of \$3,000.00 per deceased member. If the deceased member had a Will, a Notarial Copy of the Will shall be provided to the Huu-ay-aht First Nation in support of the application for reimbursement of expenses.
2. An original copy of the death certificate will be required once it is received by the family.
3. A copy of the deceased citizen's citizenship card.
4. Quotes for funeral services to be provided with the application.



## Huu-ay-aht First Nations

Government Office: 170 Nookemus Rd, Anacla, BC

t: 250.728.3414 / 888.644.4555 f: 250.728.1222

**Mailing Address: 3483 - Third Ave., Port Alberni, BC V9Y4E4**

t: 250.723.0100 f: 250.723.4646

reception@huuayaht.org / www.huuayaht.org

### Funeral Assistance Application

Name of Applicant: (Next of Kin or Legal Representative):

\_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Telephone#: \_\_\_\_\_ Citizenship Card#: \_\_\_\_\_

Name of Deceased: \_\_\_\_\_

Deceased's Citizenship Card#: \_\_\_\_\_

Documents to be attached:

\_\_\_\_\_ Notarial Copy of Will (if applicable)

\_\_\_\_\_ Original Copy of death certificate

\_\_\_\_\_ Quotes from funeral service providers

Name, address and phone number of Funeral Director: \_\_\_\_\_

\_\_\_\_\_

I declare that neither the deceased's estate nor any other responsible family member has the financial resources to adequately cover the costs of the funeral and burial costs of the deceased. I have applied to all other possible resources to assist with these costs.

Signature of Applicant: \_\_\_\_\_ Date \_\_\_\_\_

Reviewed by: \_\_\_\_\_ Date \_\_\_\_\_

Huu-ay-aht First Nation

Approved by: \_\_\_\_\_ Date \_\_\_\_\_