

**EXECUTIVE DIRECTOR'S REPORT**  
**Executive Council Meeting**  
**February 20, 2013**

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**Administration:**

- Johnson Ginger has accepted the position of Director of Public Work and Community Infrastructure.
- Building an itinerary for the Community Visit from Aboriginal Affairs and Northern Development on February 22, 2013.
- A draft Itinerary has been forwarded to Esketemc for their review in anticipation of their visit on February 26 and 27.
- Tribunal Informal meeting with Executive Council is scheduled for Monday, February 18, 2013 at 1 pm in the Port Alberni Government Office.
- Another meeting has been scheduled for Timber Harvest on Treaty Settlement Lands for February 21, 2013.
- A draft copy of the Administration Organization Structure will be distributed at the meeting.
- A draft Citizen Complaints Management Policy is attached to this report for your review.

**Finance & Government Services:**

- Over the last month, work has progressed on schedule for the creation of the draft 2013/14 budget estimate. Quotes have started to come in for the improved benefits package, we are waiting on a couple more before final selection.
- Upcoming activities for Finance and Government include the retendering of the Official Auditor, retendering of HFN Insurance package, and the selection and interviews for the new Financial Clerk position.

**Human Services:**

*Education:*

- Maggie has been filling in as the coordinator in training as funded by NETP Special Projects funding. The center will be open for 27 hours each week November 2012 – March 2013.
- We have begun our After School Club Program. Clara has been helping with supervision and program facilitation.
- We will be offering a Gun safety workshop in February. Gun safety will help HFN citizens to take advantage of Treaty Rights.
- We have initiated the process of full education takeover from NTC and will be complete on schedule.
- We now are focusing on the Local Education Agreement with SD70 with regards to the children on TSL who attend the Bamfield Community School.

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*Health:*

- We are working with NTC Teechuktl (Mental Health) Services to offer a couple of mental and spiritual health workshops including Suicide Prevention, vision boards, IRS healing, and grief and loss.

*Cultural:*

- Our “Righting the Wrong” ceremony was successfully facilitated. A brief story was written and published on line at huuayaht.org
- 6 Huu-ay-aht Youth have expressed interested in the “Gathering Our Voices youth conference” and we will be using the Family Violence Prevention funding to send these young people to the conference in March. Cheryl and Maggie will chaperone the group.

*Paawats:*

- There are 4 – 6 consistently attending children.
- We have switched the Paawats hours back to the Language and preschool program (10 am to 1pm, Tuesday to Thursday to adjust for current demographics and cost efficiency.
- Clara will be helping out with the after school program.
- Both Maggie and Clara began course work again in January for their continued work with children.

*Nayi-ii:*

- Changed the Program to accommodate the needs of the clients – has strong aboriginal parenting focus now.
- HFN’s obligation under the Vancouver Foundation funding is complete and final reports will be done over the next month. Kathy is still supporting the program through continued participation in the Aboriginal Early Child Development Committee in Port Alberni.

*Communications:*

- Outreach Communications Liaison is working on community rounds.
- Communications stories including – Idle no more, Righting the Wrong and the People’s Assembly have been completed and are available on line at huuayaht.org
- Staff Focus groups for the HFN Value Indicator list are underway.

*Director of Human Services:*

- USMA - 1st draft of USMA protocol agreement was reviewed – Kathy is now working on incorporating suggestions.
- Working on implementing the 2013/14 Strategic planning

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- Constructing the first draft of our LEA – workshop completed
  - Attended meetings with Alberni Clayoquot District Health Network
  - Attended Meeting regarding National Education Legislation proposed by the Government of Canada
  - Applied for and received a curriculum for promoting Healthy Choices for Children. This will be delivered to the children in Anacla in March 2013.
  - Working on three grant opportunities.

**Public Works & Community Infrastructure:**

- The old NRO office roof and the Maintenance shed roof has been replaced by Unger Roofing.
- CMHC house #100 is rented. There is a bit of work to be done as the house needs a cook stove, wood stove, chimney cap, and railings on the back porch.
- Discussions with Brad Anholt regarding The Situational Awareness Report regarding the next phases of the Sewage project will continue when he returns from holidays.