

EXECUTIVE DIRECTOR'S REPORT
Executive Council Meeting
May 16, 2013

Administration:

- Connie Waddell resigned as Executive Director & Law Clerk; James Edwards was appointed Interim Executive Director.
- Deborah Smith was promoted to Executive Assistant & Office Manager; she has also been appointed as the Acting Law Clerk.
- Marena Dennis is on medical leave; Helen Robertson has been hired on a temporary basis as the receptionist.
- Kim Chretien was hired as the Finance/Citizenship Clerk.
- Working on development of a family and child support protocol to immediately assert Huu-ay-aht jurisdiction; and the development of comprehensive plan to negotiate the assumption of all available Treaty self-government jurisdictions related to children and families.
- The June 22, 2013 People's Assembly will be held on Saturday, June 22, 2013 at Echo Centre. Arrangements have been made to provide bus transportation from Victoria via Nanaimo to Port Alberni.

Emerging Issues:

- Legal Retainer – Attached is the 2013/2014 Legal Retainer for Executive Council's approval. A motion is required authorizing the Interim Executive Director to sign if approved.
- The Specific Claims Tribunal is scheduled for June 18, 19 & 20, 2013 in Anacra. We have been contacted to host the Tribunal in Council Chambers and provide office space. A motion is required to approve the rental of the Council Chambers.
- A offer fell through on the first choice building, we are proceeding with option 2. Negotiations are complete and due diligence is being conducted.

Finance & Government Services:

- Over the last month work has focused on implementing the approved budget and entering into the financial management system.
- A offer fell through on the first choice building, we are proceeding with option 2. Negotiations are complete and due diligence is being conducted.
- The new employee benefits plan was implemented and rolled out, a secondary training presentation will be given to HDC staff and spouses.
- Work continues to process the BC PST rebate with regular ongoing communication with BC Finance.

Human Services:

Education:

- Soaring Eagle continues to support adult learners and coordinate volunteer tutors from BMSC. Maggie is trying to start a group with older women who want to expand their computer skills.

- The After School Club Program is well attended. Maggie has been going to the Community School to teach the children drumming and dancing. Starting mid-April she has been helping students in class and individually with assignments to support the teacher 4 days a week.
- The transition of Education from NTC to HFN was seamless. Only one student is currently being funded as a full time student under their administration.
- LEA final draft has been prepared and we hope to coordinate signing in the coming weeks.

Health:

- We are working with NTC Teechuktl (Mental Health) Services to offer mental and spiritual health workshops including Sweat Lodge training and IRS healing,
- Suicide prevention/intervention information sessions will begin in May.
- Health prevention/promotion workshops i.e. diabetes, heart disease, nutrition start in May.
- Organizing monthly community potlucks.
- There has been no change in the number of people on assistance. We have 7 people employable, 2 people on Disability and 1 person accessing Child and Youth Social Benefit. This should change with seasonal work starting in May.

Cultural:

- In the process of organizing another drum making workshop for the Anacla citizens.
- Waiting to hear from Noreen Mesic at Uu-a-thluk re: funding traditional foods workshops.
- Nananiiqsu is focusing on fundraising for the TRC event in Vancouver.
- Searching for family history re: archeological findings of human remains at Coast Guard Station

Paawats:

- There are 4 – 6 consistently attending children.
- We have switched the Paawats hours back to the Language and preschool program (10 am to 1pm, Tuesday to Thursday) to adjust for current demographics and cost efficiency.
- Clara will be helping out with the after school program; Clara just returned from the Chief Atahm Language Conference in Kamloops.
- The NETP funding reports are up-to-date and received funding for 2013 & 2014 year.

Nayi-ii:

- This partnership is expected to continue in 2013/2014. We have just completed our applications for funding.
- HFN's obligation under the Vancouver Foundation funding is complete and final reports will be done over in March. Kathy is still supporting the program through continued participation in the Aboriginal Early Child Development Committee in Port Alberni.

Communications:

- Communications Liaison has completed Huu-ay-aht Core and Values Indicator Lists. We will be taking on a practicum student from North Island College for 2 months to help with interviews and surveys.
- Practicum student will also assist in engaging citizens on People's Assembly.

Director of Human Services:

- USMA – 2nd draft of USMA protocol agreement is available.
- Will be presenting a workshop to the Anacla/ Bamfield Communities on public speaking.
- Working with PAFC on Success by 6 funding reporting and proposals for next year.
- Annual Leave returning May 13th

Public Works & Community Infrastructure:

Capital Projects:

- Lower Anacla road upgrades. The road leading into the village and the ring road (Malsit Road) was upgraded with gravel crush being applied to the existing road surface. This upgrade was needed to fill-in the large potholes throughout these two (2) road systems, and give the road surface a crown for better draining of water on road surfaces.
- CMHC housing upgrades to three (3) homes in Upper Anacla. Cement work completed in all three homes include; 1) Cement added to crawl spaces up to the footings level (this was not done properly the first time) 2) Cement driveways were added to two (2) homes (only had enough funds for two), and 3) Cement pad walk ways were put down on all three (3) homes, as well, $\frac{3}{4}$ gravel crush was added around walkways and fronts of yards.

Capital Infrastructure:

- Quotes for capitol infrastructure: Brush Cutter for the Back-hoe, head-ache rack for the public works truck, lawn mower and Electrical room upgrades.
- Cemetery: looking at options for expanding the Sarita Cemetery, and cleaning up the Diana Island Cemetery. Put both cemeteries on a map with GIS data re: names of persons at cemetery and their burial plot locations.

Staffing:

- Eddie Jr. has been given new job description/details, and is still the PWCI Supervisor. He has also been taken off his probationary period and given his yearly evaluation.

Lands & Natural Resources:

Lands Department:

The Lands Department and Legal Council have finalized the Land Interest and Temporary Permit Regulation, Development and Building Permit Regulation, Land Use Plan Regulation and the Zoning Regulation. These regulations came into force on April 1, 2013.

Andy Clappis has agreed to an Easement for lot 27, the survey work was completed on January 29, 2013. This will complete all of the Anacla Residential leases and citizens as of April 1, 2013 will have the ability to go to the Bank and use the lease to borrow against.

The Lands Department is working towards harvesting up to 50,000 m³ on TSL as per People's Assembly in December 2012. However this process has stalled due the HDC's CEO misunderstanding of the process.

April has been very busy working with HDC staff to complete applications for the Pachena Bay Campground, gas station, vehicle parking lot, Firewood manufacturing site, Micro hydro site, Forest Tenure.

Fisheries:

The Fisheries department put out the request for proposals for halibut and salmon as part of the food fish plan for 2013 season. We will also be getting ready to harvest sockeye food fish starting May long weekend. The fisheries department through the capital budget bought new motors for the Nutchkoa our fisheries boat.

We also had a theft of all our halibut from the House of Huu-ay-aht, see attached report.

HALIBUT THEFT

File: 2013-2785

Location of theft: Three freezers in locked up room in the House of Huu-ay-aht.

Amount: App. 300 vacuum packed Cabellas bags for a total of app. 1000 lb.

Value: App. \$10, 000 to \$15,000.

Date: Between April 3 at 16:00 and April 10 at 8:00.

Discovered by: Stefan Ochman, Fisheries Manager on May 10, 2013.

Reported to: Constable Big on April 11, 2013.

No sign Break and Enter, so someone with keys accessed the freezers. It appears that only the halibut was stolen. Perhaps some vacuum packed salmon bags were also stolen, but it seems that most of the salmon vacuum packed bags were left.

Keys

██████████: How many sets of keys are there?

No set of keys went missing? Is this true?

████████████████████

Process for distributing food fish

Usually either Larry Johnson or Jeff Cook contact Stefan and ask him to provide the food fish for a given purpose/occasion.

Cheryl also e-mails Larry and Stefan requests for food fish.

They tell Stefan on which date and how much is needed.

Stefan gets the keys for the House of Huu-ay-aht (HofH) and freezer room (#84: 5 or 6 keys that open the main door as well as other doors inside the House of Huu-ay-aht) from the unlocked box with keys in the photocopy room next to the reception area in the Administration Building.

Stefan loads a box or a cooler with the food fish from the freezers in the HofH and ensures that both the room with the freezers and the HofH are locked. Both doors lock up automatically. Stefan then returns the keys to the key box.

Access to House of Huu-ay-aht

The following people regularly use the House of Huu-ay-aht keys:

- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED], [REDACTED]
- [REDACTED]

This is NOT an exhaustive list of all people that use the keys of the HofH.

Since the box with keys was never kept locked up, any other [REDACTED] could have potentially taken (and returned?) the HofH keys when [REDACTED] [REDACTED]. Anybody could have walked into the Administration Building and taken (but not returned?) the HofH keys [REDACTED] [REDACTED] [REDACTED].

Primary Suspects

[REDACTED] who was apparently seen by [REDACTED] in Nanaimo spending lavishly.

[REDACTED] who was apparently selling fish in Nanaimo.

These accounts will have to be verified.